

NORTHERN CAPE ARTISTS EXHIBITION 2018

SUBMISSION FORM

The William Humphreys Art Gallery would like to invite artists residing in the Northern Cape region to submit their work for selection to participate in the fourth Northern Cape Artists Exhibition 2018. There is no theme for the exhibition, as we would simply like to showcase the artistic talent of the Northern Cape. The exhibition will open in Kimberley, Wednesday the 20th June and will run to the 18th of July.

Surname		First Name	
Cell phone #			
Email			
Postal Address			
Details of Artwork/s			
Work 1	Title		
	Medium		Selling Price incl 20% commission* R
Work 2	Title		
	Medium		Selling Price incl 20% commission* R
Work 3	Title		
	Medium		Selling Price incl 20% commission* R
Are these couriered/delivered submissions? Y/N		Is this a digital submission? Y/N	

(* please see submission requirements below regarding how to calculate your selling price)

Your Bank Details – required should your work be sold			
Account in the name of			
Bank	Account number	Branch code	

SUBMISSION REQUIREMENTS:

- Artists are allowed to submit a maximum of 3 artworks in any medium of their choice.
- If you have submitted work for the NC Artists exhibition before, please submit new work only.
- Submissions are not open to school learners.
- All 2-dimensional artworks (except works on stretched canvases) must be presented professionally either framed under glass or window mounted. Works on paper without a mount will be disqualified. Mounted works without a frame will be installed with bulldog clips. Framed works will be installed with mirror plates screwed into two frame sides.
- **All submitted artworks need to be accompanied by:**
a signed submission form; labels attached to the back of each submitted work (see label template below for your use); an enclosed envelope containing an entry fee of R30,00 or via eft (WHAG, Nedbank, Branch code: 198-765, Kimberley branch, Acc #: 177 001 5507) email the payment confirmation to kirsten@whag.co.za.
- You will be required to supply your personal details, the artwork title, medium and selling price. Please ensure a 20% commission to the gallery is added to your artist's price totalling to the selling price.
- Kindly note the gallery does not advise artists with the pricing of their artworks. This is entirely the responsibility of the artist to decide. Here are some guidelines to calculate your selling price:

Your costs (materials, framing, transport) + **Your time** (your rate per hour) = **ARTISTS PRICE**

ARTISTS PRICE + 20% commission to gallery = **SELLING PRICE**

- Artworks will be insured by WHAG on the wall for the duration of the exhibition. Artists couriering their work, need to insure their work at their own cost.
- If you are submitting work via courier and require it to be couriered back to you, WHAG will repackage your work and confirm with you when you have arranged for the courier to collect at your own cost.
- **SUBMISSION METHODS & DATES:**

There are two methods for submitting work – DIGITAL & DELIVERED. Please take note of submission dates & requirements of each method:

Artworks submitted digitally must be emailed along with entry fee proof of payment to kirsten@whag.co.za no later than the **23rd of May 2018**. Please send all the photographs of your work in one Microsoft Word document with the title, medium and selling price typed below each photo. Alternatively, you may send a pdf of the collection of photos. Please do not attach each photo separately in an email. Title the Word.doc with your name and surname.

Artworks submitted via hand delivery to the gallery must be made no later than the **10th June 2018**. Any submissions made after the 10th of June will not be considered for selection. The outcome of the selection process is final.

Address: William Humphreys Art Gallery, 1 Cullinan Crescent, Civic Centre; Kimberley, 8301

Delivery times: weekdays 08:00 – 16:30 | Saturday 09:00 – 16:30 | Sunday 09:00 – 11:30

(Upington artists please note that WHAG is unable to collect & return submitted work in your area this year)

- **OUTCOME OF SELECTION PROCESS:**

Digital submissions:

The outcome of the digitally submitted works will be made known via email on the **25th of May 2018**. If your entry was successful, you will be requested to courier or deliver your artworks to WHAG no later than the **12th of June**. NB. If your artwork does not accurately resemble the initial submitted photograph, please note that WHAG reserves the right not to exhibit your artwork.

Delivered submissions:

The outcome of the delivered submission will be made known on the **12th June 2018** via email. If your work was not selected to be exhibited, we will inform you to collect your artworks.

By signing this form and submitting it with your artwork/s to WHAG you agree to all the submission requirements above		
	Date	Your signature

PLEASE CUT OUT & PASTE THESE LABELS TO THE BACK OF YOUR SUBMITTED ARTWORKS

ARTIST:

TITLE:

MEDIUM:

PRICE INCL 20% COMMISSION:

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ARTIST:

TITLE:

MEDIUM:

PRICE INCL 20% COMMISSION:

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ARTIST:

TITLE:

MEDIUM:

PRICE INCL 20% COMMISSION:

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